



Our ref: POWC/TA/24

Date: 26 February 2024

From: *Welfare Events Organiser, Public Officers' Welfare Council*
To: *Supervising Officers i/c Ministries/Departments*

Tour to Malaysia and Vietnam

The Public Officers' Welfare Council (POWC) is organising a group tour to Malaysia and Vietnam for Public Officers and their families. The flight details are as follows:

10 nights	<i>Departure from Mauritius (SSR International Airport) Air Mauritius</i>			<i>Departure from Kuala Lumpur (Kuala Lumpur International Airport) Air Mauritius</i>		
	Date	Flight No.	Mauritian Time	Date	Flight No.	Malaysian Time
	08 th April 2024	MK 646	2300	19 th April 2024	MK 647	1250

2. The package comprises the following:

- Air tickets
- Hotel accommodation with daily breakfast
 - 3 nights' stay at Holiday Inn Express Hotel or another Hotel of the same standard in Kuala Lumpur, Malaysia
 - 4 nights' stay at Hotel Chalcedony 4* or another hotel of the same standard in Hanoi,
 - 3 nights' stay at Hotel Serene Beach Resort or another hotel of the same standard in Danang
- Transfers in Malaysia and Vietnam: Airport-Hotel-Airport by coach
- Flights from KL-Hanoi-Danang-KL with 7/20 baggage.
- English speaking guide throughout the tour except on free day
- one bottle of mineral water per day per person in the coach
- One lunch and one dinner in Kuala Lumpur
- All meals, i.e. Breakfast, lunch and dinner in Vietnam up to timings of travel. For example, if the group leaves for airport at 6pm for flight at 10pm, dinner will be of own.
- Entrance tickets to parks and visits to most attractive places as per programme (**Annex 1**)

3. Forty seats have been secured for the group and the **cost per person** is as follows:

Room Combination	Rate (MUR)
Single Room	100,800
Per Adult in Double Sharing Room	87,650
Per Adult in Triple Sharing Room	87,650

P.T.O.

Child Policy	Rate (MUR)
Infants (up to 23 months) old sharing parents' bed	21,675
Child aged between 02 to 11 years old sharing parents' bed	74,700
Child aged between 02 to 11 years old requiring additional bed	77,750

Note:

- (i) A person aged up to 23 months is considered as an infant;
- (ii) A person aged between 02 and 11 years is considered as a child;
- (iii) A person aged 12 years and above is considered as an adult; and
- (iv) A person aged above 60 years (senior citizen) benefits a discount of MUR 500 on the package.
- (v) A maximum of three participants can be accommodated in one room. Family combination of 4 participants (for example 2 adults and 2 children) would be dealt with as a special case basis and arrangements would be made to accommodate those families. In case of any additional cost arising, the applicant would be informed and is expected to effect the payment accordingly.

4. Participants should possess a passport valid for at least six months from the return date of the tour (valid till October 2024). Participants must make necessary arrangements for Visa application for Vietnam on their own on: https://www.evisagov.vn/official/en_vl/?gad_source=1.

5. Public Officers interested to join the tour are requested to fill in the participation form and release of liability and assumption form at **Annex 2 and Annex 3** and submit same to the Council together with the exact amount on the scheduled payment date.

6. Please note that the following documents should be submitted while effecting payment:

- (a) photocopy of a recent payslip or top part of the payslip indicating the name, paysite code and National Identity Card number or any written evidence/document attesting that the applicant is a serving public officer;
- (b) photocopy of passport of each participant.

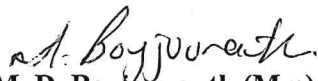
Note: In case of non-availability or invalid passport, participants will have to submit a photocopy of Birth Certificate or National Identity Card when effecting payment. The participant should make necessary arrangements to obtain a valid passport at the earliest possible and submit a photocopy to the Council accordingly;
- (c) relevant authorising documents from the nearest police station for children below the age of 18 (minor) who will not be accompanied by their parents on the tour; and
- (d) photocopy of birth certificate for each participant as well as marriage certificate where applicable.

7. Payments will be received on a **“first come, first served basis”** at the seat of the Public Officers' Welfare Council, Level 12, SICOM Building 2, Corner Chevreau and Reverend Jean LeBrun Street, Port Louis, as from issue of the Circular and until all seats are fully booked.

Applicants are encouraged to effect payment preferably by bank card or cheque to the order of “Public Officers' Welfare Council”.



8. Participants, willing to avail themselves of passage benefits, will have to make their own arrangements with the Accountant-General or the Human Resource Section of their respective Ministries/Departments.
9. Cancellation will be accepted only in exceptional cases (e.g. illness, death of close relative or any other valid reason) supported by documentary evidence. In case of cancellation, an administrative fee of MUR 200 per participant together with other cancellation charges claimed by stakeholders will be applicable.
10. Participants are required to comply with all instructions given by the group leaders/guides during the tour.
11. Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour and are required to fill in the release of liability and assumption form as per Annex 3.
12. Participants are recommended to make their own arrangements for travel insurance.
13. Please note that, in Malaysia and Vietnam, all money transactions are made in Malaysian Ringitt and Vietnamese Dong respectively.
14. The programme is subject to changes in case of bad weather or any unforeseen circumstances and the Council also reserves the right to cancel the tour in case of low participation level or any unforeseen circumstances. Participants will be refunded accordingly.
15. This Circular letter has been posted on the website of the POWC:
<https://powc.govmu.org/SitePages/Index.aspx> and POWC's Facebook page.


M. D. Boyjounauth (Mrs)
Welfare Events Organiser

Copy to: Presidents of Staff Welfare Associations

Public Officers Welfare Council	
Tours Abroad - Tour to Malaysia & Vietnam April 2024	ANNEX 1
DAY 1- 9th APRIL 2024 KUALA LUMPUR ARRIVAL	
Arrival at Kuala Lumpur Airport at 10:50 Am	
Meet and greet with guide, proceed towards hotel, check in time 14:00 hrs	
lunch in restaurant included	
Check in the hotel	
at 17:00 hrs Evening free walk around together near Shopping area	
Free time for leisure	
Dinner - own arrangement	
Night Kuala Lumpur	
DAY 2- 10th APRIL 2024 : KUALA LUMPUR SIGHTSEEING	
At 08:00 hrs , Breakfast at Hotel	
Full Day visit to BATU caves	
Geneva watch gallery, And Genting Highlands	
Transfer to Genting Skyway Station	
Cable Car Ride	
Lunch - own arrangement	
Back to hotel	
Night in Kuala Lumpur.	
DAY 3 - 11th APRIL 2024 : KUALA LUMPUR SIGHTSEEING	
breakfast at hotel	
Half day sightseeing King Palace, National Monument, Independent Square, National Mosque, Twin Tower (Photo stop) & Chocolate Factory	
Return back to hotel	
Evening free for shopping and self exploring	
Dinner own arrangement	
Overnight in Kuala Lumpur	
DAY 4 - 12th APRIL 2024 : KUALALUMPUR TO HANOI BY FLIGHT	
Early breakfast at hotel, check out and proceed to airport for flight to HANOI	
Arrival at Hanoi airport and directly drive to hotel for check in , ,	
Lunch in the restaurant included	
later proceed for half day sightseeing tour to visit Ba Dinh Square with Ho Chi Minh's Mausoleum & his former Residence (external view only) Closed on Monday, Friday	
Visit Temple of Literature , is a temple of Confucius in Hanoi, northern Vietnam	
visit Hanoi Old Quarter, Dong Xuan market, Opera House	
walking to Hoan Kiem Lake to see the peaceful green waters, The Huc Bridge, Thap But (Pen Tower) and Ngoc Son temple	
Free time shopping tour in the Hanoi Old Quarter	
Dinner in the restaurant included	
Overnight in Hanoi	

DAY 5 - 13th APRIL 2024 : HANOI – NINH BINH (B/L/D)
Breakfast at hotel
Meet guide at hotel lobby
drive to Ninh Binh (approx 120km to the south of Hanoi)
visit The Hoa Lu which was Vietnam's capital under the Dinh and Early Le dynasties in the 10th and 11th centuries
Lunch in Local Restaurant Included
drive to Trang An - scenic waterway
. Dinner in the restaurant
Overnight in Hotel
DAY 6 - 14th APRIL 2024 - HANOI - HALONG TOUR - HANOI (B/L/D)
Breakfast at hotel
Pick up at hotel and start a journey 165-km east of Hanoi to Halong Bay
board the boat and set off on a relaxing and wonderful 4-hours cruise through Halong Bay , passing bizarre rock formations, such as the Dinh Huong (the Incense Urn), Cho Da (the Stone Dog), islands with sandy beaches,
visit Thien Cung (Heaven Palace cave)
hiking to nearby Dau Go grotto
Disembark and transfer back to Hanoi
Overnight in Hanoi
DAY 7 - 15th APRIL 2024 - HANOI - DA NANG - HOIAN (B/L/D)
After breakfast, transfer to the airport for flight to Danang
Meet on arrival and transfer to city
Lunch in the restaurant (Hotel check in time 14:00 hrs)
Hoian, visit the ecological village of Cam Thanh which is located about 4 km from Hoi An ancient town on the east side
Bay Mau Coconut forest – about 7 hectares, surrounded by mangrove forests, canals, houses covered by coconut water leaf and get on bamboo boat to discover the daily life of fishermen, their families and their communities
At 17:00 hrs Evening free walk around together near Shopping area
Free time for leisure
Dinner in the restaurant
Overnight at hotel in Danang
DAY 8 - 16th APRIL 2024 - DA NANG - BA NA HILL - DA NANG (B/L/D)
at 08:00 hrs , Breakfast at Hotel
Pick up at HOTEL. Depart to Ba Na Hills.
Cable car station Suoi Mo, up the cable car route that achieves 4 world records.
Freedom check-in the 150-meter long "Golden Bridge" supported by the huge hands
Visit the Le Jardin, Debay Wine Cellar of French
Visit the Linh Ung pagoda, admire the 27m high Buddha statue, Loc Uyen Garden, Quan Am Cac
Continue to Gare Debay use the second cable car route to go to the top of Ba Na
Visit Fantasy Park - Love Swing, Skiver Pilot, Fire Racing Track, Bumper Car, Ghost House
Lunch buffet at Restaurant
Conquer the Peak of Chua mountain at the height of 1,487m
Visit Ba Chua Thuong Ngan Temple
Enjoy the panorama view of the Da Nang City and Da Nang Bay free at leisure
Dinner in restaurant
Overnight at hotel in Danang.
DAY 9 - 17th APRIL 2024 - DA NANG TO KUALALUMPUR BY FLIGHT (B)
Breakfast at Hotel
Check out from hotel at 11:00 am , free time untill transfer to airport to board a flight to Kualalumpur
Arrival at Kuala Lumpur Airport , hotel check in time 14:00 hrs
free day for leisure
Dinner own arrangement
DAY 10 - 18th APRIL 2024 - KUALALUMPUR FREE DAY - NO TRANSPORT (B)
Breakfast at Hotel
Full day free for shopping and exploring
Lunch, Dinner own arrangement
Overnight in Kualalumpur
DAY 11 - 19th APRIL 2024 - DEPARTURE (B)
Early Breakfast at Hotel
Checkout from hotel at 07:30 hrs and transfer to airport to board a flight to mauritius
Note: MRU to KUL - 08 Apr Departure @23.00 & Arrival @ 10.10 (next day) KUL to MRU - 19 Apr Departure @12.50 & Arrival @ 15.50



Tour to Malaysia and Vietnam
08th to 19th April 2024
Participation Form

Name of Applicant: *Mr./Mrs./Miss
(* Delete as appropriate and SURNAME in block letters)

Designation:

Ministry/Department:

Residential Address:

Phone Number: (Mob)..... (Res)..... (Off).....

Email Address:

Emergency Contact Person: Phone Number:

Accompanied by:

Name	Relationship	D.O.B.	Age	Non Veg	Veg	Amount (MUR)
Self						
2						
3						
4						
5						
6						
TOTAL						

NOTE

- (i) Original passports should be produced for check-in at the Airport.
- (ii) Participants, who are under medical supervision or who are on special drugs should submit relevant details to the Council.
- (iii) The costs of any additional service/items, including beverages, not included in this package will have to be met by the participant.
- (iv) Participants should bear responsibility of any mishap caused by themselves or accompanied members of their family during the tour.
- (v) Participants are required to comply with all instructions given by the group leaders/guides during the tour.

I and my family members confirm that we are participating in the Tour to Malaysia and Vietnam at our own risk. I understand by signing this participation form that my family and I cannot enter any representation, or statement, or legal action against the Public Officers' Welfare Council.

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Date
Signature of Applicant

For office use only

Amount Paid _____ Receipt No. _____

Payment Effected Cash: _____ Cheque: _____

by: Bank Card: _____ Cheque No: _____



PUBLIC OFFICERS' WELFARE COUNCIL
Promoting the welfare of Public Officers and their families



**RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT FORM
2023**

Activity: TOUR TO MALAYSIA / VIETNAM

Monday 08th – Friday 19th April 2024

PLEASE READ CAREFULLY AND FILL AS APPROPRIATE

I and my family members namely:

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confirm that we are participating in the group tour to Malaysia and Vietnam from 08th to 19th April 2024 at our own risk.

I hereby release and hold harmless with respect to any and all injury, disability, death, or loss or damage to person or property, whether caused by negligence or otherwise, the named persons or entities, herein referred to as releases:

PUBLIC OFFICERS' WELFARE COUNCIL

I understand, by signing this form, that I and my family cannot enter any representation, or statement, or legal action against the

"PUBLIC OFFICERS' WELFARE COUNCIL"

I have read this Release of Liability and Assumption of Risk Agreement. I fully understand its terms.

Signature of Applicant

Name of applicant

Date

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